

GENERAL SENATE MEETING

Student Government Association/UConn Stamford

Meeting called to order by President – Nahum Valiente
Date | time: 4/17/2023 6:08 PM **Total Voting Members: 17 Quorum: 10**

Officer/Director/Advisor Attendance

- | | |
|--|---|
| <input checked="" type="checkbox"/> President – Nahum Valiente | <input type="checkbox"/> Program Director- Kojo Aurelien |
| <input checked="" type="checkbox"/> Vice President – Emily Cervantes | <input type="checkbox"/> Program Director- Susan Chen (non-voting) |
| <input checked="" type="checkbox"/> CFO – Kevin Quezada | <input type="checkbox"/> Program Director- Evan Dingle |
| <input checked="" type="checkbox"/> CAO – Ananya Viswanathan | <input checked="" type="checkbox"/> Program Director- Mohammed Ruwaid |
| <input checked="" type="checkbox"/> Stu. Activities Coord. /UConn – Gayle Riquier (non-voting) | <input type="checkbox"/> Program Director – Madina Mamedli |

Senator Attendance

- Rebekah Bacon
- Bijan Behzadi
- Emma Downey
- Nicea Nerette
- Kiyoshi Perretz
- Schebania Philemon
- Katelyn Santiago
- Lucy Van Der Merwe
- Adrien Vincent

Approval of Minutes

- **Motion to:** Approve the meeting minutes from 4/10/2023
- | | |
|-------------------------------------|-------------------------------------|
| Moved by: Ananya Viswanathan | Seconded by: Mohammed Ruwaid |
| Voting results: Unanimous | Motion: Passes |

Minutes for all meetings are posted on the web at <http://sga.stamford.uconn.edu/meeting-minutes/> within 48 hours of the meeting. Senators should visit the site to review for accuracy before the next scheduled meeting.

President – Nahum Valiente

StamfordSGA-President@UConn.edu

Student Leader Banquet

- This Thursday will be the annual Student Leader Banquet
- During the event we will hear remarks from the Campus Director, Presentation of the Leadership Certificate & Student Awards, and finally the “passing of the gavel”
- Event will be in the Auditorium and will begin at 6 PM, food will be served when presentation is over, the programming should last only 30 minutes

Program Director Applications

Applications for Program Director are now available, positions that are available

- On campus events director
- Off campus events director
- Special Events Director
- Student Advocacy Director

Applications are due on April 21st at noon

Link to the application: <https://sga.stamford.uconn.edu/sga-program-director-application-2018/>

Upcoming Events

Earth Day

- **When:** Tuesday, April 18th, 12 PM - 2:30 PM
- **When:** Rich Concourse
- **What:** Plant activities, grab and go, and awareness of the Climate will be present to celebrate Earth Day!

Movie Night

- What movie recommendations do you all have for next week?
 - Super Mario
 - John Wick 4
 - Air
 - Evil Dead Rise

Finals Breakfast

- **When:** May 1s, 10 am in the Concourse
- Enjoy a FREE buffet style breakfast on us to have a good start to finals!

Six flags (New Jersey)

- **When:** Saturday, May 6th
- Bus departs at 8:45 AM and will depart from Six flags at 5:00 PM. We will arrive on campus at 7:00 PM
- Entrance and meal voucher will be included
- 100 tickets will be available and you can purchase at https://secure.touchnet.com/C21646_ustores/web/store_main.jsp?STOREID=50

Motion for Budget Packet for the following year.

Motion 1*

Motion to approve up to \$66000 for F23 Programming as noted, to include all programming costs: supplies, contracts, transportation, refreshments, etc. Programs should not exceed an estimated \$40/student and may include a fee to participating students if needed.

Moved by: Kevin Quezada
Voting results: Unanimous

Seconded by: Emma Downey
Motion: Passes

Motion 2*

Motion to approve up to \$77250 for SP24 Programming as noted, to include all programming costs: supplies, contracts, transportation, refreshments, etc. Programs should not exceed an estimated \$40/student and may include a fee to participating students if needed.

Moved by: Kevin Quezada
Voting results: Unanimous

Seconded by: Mohammed Ruwaid
Motion: Passes

Motion 3*

Motion to approve up to \$14900 for FY24 Annual programs as noted, to include all programming costs: supplies, contracts, transportation, refreshments, etc. Programs should not exceed an estimated \$40/student and may include a fee to participating students if needed.

Moved by: Kevin Quezada
Voting results: Unanimous

Seconded by: Emma Downey
Motion: Passes

Motion 4*

Motion to approve up to \$9000 for FY24 Operational expenses as noted.

Moved by: Kevin Quezada
Voting results: Unanimous

Seconded by: Schebania Philemon
Motion: Passes

Motion 5*

Motion to approve up to \$200/per RSO for operating/recruitment. Funds will be approved for RSO's as they achieve ACTIVE STATUS and may be used for recruitment/recognition activities or operating expenses as described. Estimated total allocation \$7000 (up to 35 RSOs)

Moved by: Kevin Quezada
Voting results: Unanimous

Seconded by: Mohammed Ruwaid
Motion: Passes

Chief Administrative Officer – Ananya Viswanathan

StamfordSGA@UConn.edu

Senator Appointment

- None

Advisor- Gayle Riquier

Gayle.Riquier@UConn.edu

- None

Announcements

➤ Contact SGA officers to ask questions:

- Nahum: StamfordSGA-President@uconn.edu
- Emily: StamfordSGA-VP@uconn.edu
- Kevin: StamfordSGA-CFO@uconn.edu
- Ananya: StamfordSGA@uconn.edu

Next Meeting/Adjournment

4/24/2023 6:00 PM – Rm 202B

Motion to adjourn was made at 6:39PM

Motion moved by: Ananya Viswanathan

Seconded by: Mohammed Ruwaid

Voting results: Unanimous

Motion: Passes

Approval:

– Chief Administrative Officer/SGA

Gayle Riquier – Student Activities Coordinator/UConn

Date

Date

Nahum Valiente
Kevin Quezada
Emily Cervantes
Ananya Viswanathan

Mohammed Ruwaid
Lucy Van Der Merwe
Bijan Behzadi
Emma Downey
Kiyoshi Perretz
Katelyn Santiago
Schebania Philemon
Gayle Riquier

UConn Stamford SGA FY24 Budget Proposal

UConn Stamford SGA FY24 Budget Proposal					
Fall 2023	quantity	avg budget	Attendance Goal**	Total Amt. Proposed	Notes
Welcome Week	4	\$3,750.00	600	\$15,000.00	A minimum of 4 programs to kick off the semester and welcome students back. An average budget of \$3750 for each program. Adjustments can be made so long as the cost does not exceed \$40/fee paying student. Budget will include all programming costs (refreshments, supplies, contracts, giveaway items, etc) as needed. Programs should be free and open to All undergraduate fee paying students.
On Campus Events (Minimum # Events)	8	\$4,000.00	1,200	\$32,000.00	A minimum of 8 on-campus programs to provide an engaging campus environment. Each program will have an average budget of \$4000. Adjustments can be made so long as the cost does not exceed \$40/fee paying student. Budget will include all programming costs (refreshments, supplies, contracts, giveaway items, etc) as needed. Programs should be free and open to All undergraduate fee paying students.
Off Campus Events Committee (Minimum # Events)	3	\$5,000.00	450	\$15,000.00	A minimum of 3 off-campus prgrams. An average budget of \$5000 for each program. Adjustments can be made so long as the cost does not exceed \$40/fee paying student. Budget will include all programming costs (refreshments, supplies, contracts, giveaway items, transportation etc) as needed. Tickets may be sold to reduce overall cost per person. Programs should be open to All undergraduate fee paying students.
Finals Breakfast	1	\$4,000.00	150	\$4,000.00	Annual breakfast to kick off finals week. Hot Breakfast buffet on the concourse/monday of finals week.
F23 Programming	16		2,400	\$66,000.00	Motion 1*
Spring 2024	quantity	avg budget	Attendance Goal**	Total Amt. Proposed	Notes
Welcome Week	3	\$3,750.00	450	\$11,250.00	A minimum of 3 programs to kick off the semester and welcome students back. An average budget of \$3750 for each program. Adjustments can be made so long as the cost does not exceed \$40/fee paying student. Budget will include all programming costs (refreshments, supplies, contracts, giveaway items, etc) as needed. Programs should be free and open to All undergraduate fee paying students.
On Campus Events (Minimum # Events)	8	\$4,000.00	1,200	\$32,000.00	A minimum of 8 on-campus programs to provide an engaging campus environment. Each program will have an average budget of \$4000 Adjustments can be made so long as the cost does not exceed \$40/fee paying student. Budget will include all programming costs (refreshments, supplies, contracts, giveaway items, etc) as needed. Programs should be free and open to All undergraduate fee paying students.

Off Campus Events Committee (Minimum # Events)	3	\$5,000.00	450	\$15,000.00	A minimum of 3 off-campus prgrams. An average budget of \$5000 for each program. Adjustments can be made so long as the cost does not exceed \$40/fee paying student. Budget will include all programming costs (refreshments, supplies, contracts, giveaway items, transportation etc) as needed. Tickets may be sold to reduce overall cost per person. Programs should be open to All undergraduate fee paying students.
Student Leader Banquet	1	\$5,000.00	150	\$5,000.00	Catering, decorations, favors, etc/invitation only (T1&T2 P/VP/S/T, SGA Senators, Directors, Officers, Leadership Certificate Students, Intramural Team Captains, and other selected individuals)
Six Flags / End of year trip	1	\$10,000.00	104	\$10,000.00	Six flags trip/ A final trip for the year. (transportation/park admission/meal vouchers for 2 buses. should we do less budget would be cut proportionally). Tickets will be sold to reduce overall cost per person
Finals Breakfast	1	\$4,000.00	150	\$4,000.00	Annual breakfast to kick off finals week. Hot Breakfast buffet on the concourse/monday of finals week.
SP24 Programming	17		2,504	\$77,250.00	Motion 2*
FY24 Annual Programs					
	quantity	avg budget	Attendance Goal**	Total Amt. Proposed	Notes
Shared Event Supplies	1	\$1,500.00		\$1,500.00	Supplies to be used for all SGA funded programs (including RSO programs). This may include paper products, utensils, gloves, hand sanitizer, etc.
Movie Night	22		1,100	\$9,900.00	Discount tickets sold in packs of 50 @\$9/ticket (total of 1100 tickets). These will be used at Bi-Weekly movie night, collaborative prgramming with RSO's and other interested students.
Student Advocacy	1	\$4,000.00		\$4,000.00	This may include supplies, and programming related to student outreach and advocacy initiatives from SGA.
SGA/Joint Elections Promotion	1	\$1,000.00	250	\$1,000.00	Incentives and promotional materials for SGA elections and University wide joint elections
FY24 Annual programs				\$14,900.00	Motion 3*
FY24 Operational expenses					
				Total Amt. Proposed	
Office Supplies	1	\$500.00		\$500.00	
Canva Subscription	1	\$500.00		\$500.00	a license for SGA and RSO's to utilize for flyers/social media posts
OnCampus Text	1	\$3,000.00		\$3,000.00	text messaging service to announce SGA events/reminders/etc.
Graduation Regalia	1	\$2,500.00		\$2,500.00	UConn Stamford Graduating seniors in leadership roles including: T1/T2 officers (P/VP/S/T) & SGA Senators/Directors/Officers
Misc	1	\$2,500.00		\$2,500.00	discretionary fund for operational needs (i.e increased licensing cost, a new software needed, more office supplies required. etc).
FY24 Operational expenses				\$9,000.00	Motion 4*
New Fund *RSO Start Up Fund*					

To provide RSO's with some additional support as they start year, SGA will allocate each RSO annually with a "Start Up Fund". Funds will be automatically allocated upon the RSO reaching "active status." Funds will be in the amount of \$200 for new RSO's & \$100/returning RSO's. *As this funding is new, all RSO's in F24 will receive a first time \$200 allotment.*

The money is intended for general supplies needed for RSO operations (i.e binders/office supplies, business cards), and recruitment efforts (i.e. giveaways at their involvement fair table, a pizza party), campus visibility (i.e. banner/tablecloth, Pins, nametags). RSO's have discretion over the use of this fund, so long as they stay within spirit of the fund, and within the set limits. Unused money at the end of the year will not roll over to the following year.

While groups will be entitled to the allotment, they must still complete the Step2 Purchase request, and follow through with Step 3 follow up and adhere to all State/UConn/SGA policies/process requirements. REIMBURSEMENT are not permitted for expenditures on this fund unless pre-approved by the SGA Advisor.

RSO Start up Fund	35	\$200.00		\$7,000.00	Motion 5*
				Total Amt. Proposed	
Summary proposal					
Anticipated Student Fees FY24	2,000	\$80.00		\$160,000.00	estimated based on enrollment numbers (as submitted to the SASFAC)
30% set aside for RSOs	30%	\$160,000.00		\$48,000.00	per constitution - we set aside 30% of anticipated fees for RSO's to request.
Motion 1*	F23 Programming			\$66,000.00	Motion to approve up to \$66000 for F23 Programming as noted above, to include all programming costs: supplies, contracts, transportation, refreshments, etc. Programs should not exceed an estimated \$40/student and may include a fee to participating students if needed.
Motion 2*	SP24 Programming			\$77,250.00	Motion to approve up to \$77250 for SP24 Programming as noted above, to include all programming costs: supplies, contracts, transportation, refreshments, etc. Programs should not exceed an estimated \$40/student and may include a fee to participating students if needed.
Motion 3*	FY24 Annual programs			\$14,900.00	Motion to approve up to \$14900 for FY24 Annual programs as noted above, to include all programming costs: supplies, contracts, transportation, refreshments, etc. Programs should not exceed an estimated \$40/student and may include a fee to participating students if needed.
Motion 4*	FY24 Operational expenses			\$9,000.00	Motion to approve up to \$9000 for FY24 Operational expenses as noted above.
Motion 5*	RSO Start up Fund			\$7,000.00	Motion to approve up to \$200/per RSO for operating/recruitment. Funds will be approved for RSO's as they achieve ACTIVE STATUS and may be used for recruitment/recognition activities or operating expenses as described above. Estimated total allocation \$7000 (up to 35 RSOs)
SGA Fund Summary					
	Fund Balance	Income		Expenditures	
Fund Balance at End of FY23	\$150,000.00				Estimated (updated number will be reported at the end of June 2023)
Anticipated Student Fee income FY24		\$160,000.00			fee income
SGA Proposed expenditures				\$167,150.00	Programming and operating expenses
RSO Proposed expenditures				\$55,000.00	RSO Set Aside and Kick off funds
Total:	\$150,000.00	\$160,000.00		\$222,150.00	

Est fund balance use FY24	-\$62,150.00				Est use of fund reserve FY24 (that is IF all proposed funds above are used by SGA and RSOs)
Est fund balance end of FY24	\$87,850.00				Best Carry Forward to FY25
Motion Summary*					
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